

Engineers India Limited, a premier engineering consultancy and turnkey contracting organization executing projects on Lump-Sum Turnkey basis in the fields of refineries, petrochemicals, pipelines, offshore, metallurgy, infrastructure, fertilizers, etc., is looking for energetic and ambitious professionals. The company offers excellent opportunities for growth based on performance and potential in its various offices in India and abroad.

**SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES**  
**(HRD/Rectt./Advt./2009-10/10)**

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**POSITIONS AVAILABLE**

CODE	AREA
<b>A &amp; B</b>	<b>DESIGN ENGINEERING</b>
09-10/10/A1	Piping
09-10/10/A2	Rotating Equipment
09-10/10/A3	Static Equipment
09-10/10/A4	Package Plant Specialist
09-10/10/B1	Civil / Structural
09-10/10/B2	General Civil
09-10/10/B3	Geo-Technical Specialist
09-10/10/B4	Electrical
09-10/10/B5	Instrumentation
09-10/10/B6	Architecture
<b>C</b>	<b>PROCESS DESIGN &amp; DEVELOPMENT/PLANT OPERATIONS &amp; SAFETY</b>
09-10/10/C1	Process Design & Development / Plant Operations & Safety
09-10/10/C2	R&D (Engineer)
09-10/10/C3	ITS
09-10/10/C4	Inspection & Maintenance Specialist
09-10/10/C5	Refractories & Non-Metallics Specialist
09-10/10/C6	Welding Specialist
09-10/10/C7	Materials & Corrosion Specialist
09-10/10/C8	Corrosion Control Specialist
09-10/10/C9	Cathodic Protection Specialist
09-10/10/C0	R&D (Dy. Manager & Manager)
<b>D</b>	<b>PROJECT MANAGEMENT &amp; SERVICES</b>
09-10/10/D1	Planning
09-10/10/D2	Cost Engineering
09-10/10/D3	Projects
09-10/10/D4	Mining Specialist
<b>E</b>	<b>PROCUREMENT</b>
09-10/10/E1	Contracts & Purchase
<b>F</b>	<b>CONSTRUCTION</b>
09-10/10/F1	Civil
09-10/10/F2	Mechanical
09-10/10/F3	Electrical
09-10/10/F4	Instrumentation
<b>G</b>	<b>HEAT &amp; MASS TRANSFER</b>
09-10/10/G1	HMTD (Mechanical) ----- Mass Transfer
09-10/10/G2	HMTD (Mechanical) ----- Fired Heaters & Systems
09-10/10/G3	HMTD (Chemical)

CODE	AREA
H	<b>FINANCE &amp; COMPANY SECRETARIAT</b>
09-10/10/H1	Asst. Finance & Accounts Officer
09-10/10/H2	Asst. Company Secretary

#### POSTS AND ELIGIBILITY

- The cut-off date of post-qualification relevant experience and age is 01.03.2010.
- Persons with 40% or more disability only are eligible to apply.
- Candidates for the post of Engineer / Sr. Engineer / Dy. Manager/ Manager / Architect / Sr. Architect should have secured minimum 60% or 6.5 CGPA of marks in the qualifying examination and should have passed the qualifying examination in the minimum period required.

Minimum Post Qualification Relevant Experience (in years)	Designation	Positions Available in Areas	Upper age limit (in years)	Position Code
1	<b>Engineer</b>	Design Engineering	35	09-10/10/A1 09-10/10/A2 09-10/10/A3 09-10/10/A4 09-10/10/B1 09-10/10/B2 09-10/10/B4 09-10/10/B5
		Process Design & Development / Plant Operations & Safety, R & D, ITS		09-10/10/C1 09-10/10/C2 09-10/10/C3
		Special Materials & Maintenance Services		09-10/10/C5
		Project Management & Services		09-10/10/D1 09-10/10/D2 09-10/10/D4
		Procurement		09-10/10/E1
		Construction		09-10/10/F1 09-10/10/F2 09-10/10/F3 09-10/10/F4
		Heat & Mass Transfer		09-10/10/G1 09-10/10/G2 09-10/10/G3
Nil	<b>Engineer</b>	Geo-Technical Specialist	35	09-10/10/B3
		Special Materials & Maintenance Services	35	09-10/10/C8

Minimum Post Qualification Relevant Experience (in years)	Designation	Positions Available in Areas	Upper age limit (in years)	Position Code
4	<b>Sr. Engineer</b>	Design Engineering	40	09-10/10/A1 09-10/10/A2 09-10/10/A3 09-10/10/A4 09-10/10/B1 09-10/10/B2 09-10/10/B4 09-10/10/B5
		Process Design & Development / Plant Operations & Safety, ITS		09-10/10/C1 09-10/10/C3
		Special Materials & Maintenance Services		09-10/10/C4 09-10/10/C5 09-10/10/C9
		Project Management & Services		09-10/10/D1 09-10/10/D2 09-10/10/D4
		Procurement		09-10/10/E1
		Construction		09-10/10/F1 09-10/10/F2 09-10/10/F3 09-10/10/F4
		Heat & Mass Transfer		09-10/10/G1 09-10/10/G2 09-10/10/G3
3	<b>Sr. Engineer</b>	Geo-Technical Specialist	40	09-10/10/B3

Minimum Post Qualification Relevant Experience (in years)	Designation	Positions Available in Areas	Upper age limit (in years)	Position Code
8	Dy. Manager	Design Engineering	45	09-10/10/A1 09-10/10/A2 09-10/10/A3 09-10/10/A4 09-10/10/B1 09-10/10/B2 09-10/10/B4 09-10/10/B5
		Process Design & Development / Plant Operations & Safety		09-10/10/C1
		Special Materials & Maintenance Services		09-10/10/C4
		Project Management & Services		09-10/10/D1 09-10/10/D2 09-10/10/D3 09-10/10/D4
		Procurement		09-10/10/E1
7	Dy. Manager	Geo-Technical Specialist	45	09-10/10/B3
		R & D		09-10/10/C0
		Special Materials & Maintenance Services		09-10/10/C7
11	Manager	R & D	50	09-10/10/C0
		SMMS		09-10/10/C6

Minimum Post Qualification Relevant Experience (in years)	Designation	Positions Available in Areas	Upper age limit (in years)	Position Code
1	Architect	Architecture	35	09-10/10/B6
4	Sr. Architect		40	09-10/10/B6
2	Asst. Company Secretary	Company Secretariat	35	09-10/10/H2
4			40	09-10/10/H2
Nil	Asst. Finance & Accounts Officer	Finance	32	09-10/10/H1

• **CONCESSIONS/RELAXATIONS FOR PERSONS WITH DISABILITY**

- The upper age limit mentioned under “Posts and Eligibility” includes age relaxation for Persons with Disability candidates and further it is relaxable by 5 years for SC/ST and 3 years for Other Backward Classes (OBC – Non Creamy Layer) .
- Post-graduates in engineering will be given relaxation in experience by one year where minimum requirement of qualification is B.E / B.Tech / BSc.( Engg.)
- Ph.Ds in engineering will be given relaxation in experience by four years.
- Upper age limit is relaxable for Departmental candidates.
- Upper age limit is relaxable for children / family members of those who died in the year 1984 riots subject to production of certificate from the competent authority.

- **EMOLUMENTS**

Designation	Pay Scale (Rs.)	Total CTC (approx) p.a in Rs
Engineer / Architect	20600-46500	6.40 lacs
Sr. Engineer / Sr. Architect	24900- 50500	7.60 lacs
Deputy Manager	32900-58000	9.60 lacs
Manager	36600 – 62000	10.60 lacs
Asst. Company Secretary (with 2 years exp.)	20600-46500	6.40 lacs
Asst. Company Secretary (with 4 years exp.)	24900- 50500	7.60 lacs
Asst Finance & Accounts Officer	12600- 32500	4.00 lacs

- **PLACE OF POSTING**

The place of posting will be Head Office at Delhi / Gurgaon, Regional Offices at Chennai, Vadodara, Kolkata, Inspection Offices, Construction Sites etc. However the place of posting can be anywhere in India and Abroad depending upon the exigency of work.

• **GENERAL INSTRUCTIONS**

1. Online submission of application will be permitted on the website between 0000 hrs on **16.03.2010** till 2400 hrs on **09.04.2010**.
2. The e-mail address specified in the application should be valid/ functional for at least 12 months from the date of the submission of application. **Intimation for interview shall be sent by email. Kindly ensure that your email is valid and operational.**
3. EIL may restrict the no. of candidates to be called for interview. Only short-listed candidates will be informed for further Interview.
4. Candidates should take print out and retain a copy of online filled in application form(s) for future reference.
5. Copy of the filled in application is **not to be sent by post**. The print out of application should be retained by candidate & four copies of the application is required to be submitted **at the time of Interview**.
6. Those short listed for **Interview** shall be intimated through e-mail. They are required to bring the following original certificates along with attested photocopies as documentary proof at the time of **Interview**.
  - Proof of Age,
  - Educational Qualifications,
  - Service Certificate of past employment & proof of date of joining & its continuity in the present Organization
  - Last Salary Certificate (if applicable).
  - **Medical Certificate / Persons with Disability Certificate with photograph issued by the competent authority satisfying the minimum degree of disability of 40% in respective categories.**
  - Scheduled Caste/ Scheduled Tribe / OBC (Non Creamy Layer) certificate (if applicable) from the competent authority.

In the absence of any of the above documents, the candidate will not be allowed to appear for interview and in that case no travel expenses shall be reimbursed.

7. **Only those who meet the prescribed eligibility criteria need apply.** If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. EIL reserves the right to reject any application without assigning any reason.
8. In case it is found at any stage that the candidate is **neither meeting the requirements as laid down in the advertisement nor has given correct information while filling up the on-line application form**, his/her candidature shall be **cancelled** and in that case no traveling expenses shall be reimbursed.
9. Candidates called for **Interview** for the post of **Asst. Finance & Accounts Officer and Engineer/Architect / Asst. Co. Secretary (with 2 years of exp.)** shall be reimbursed to & fro 2nd class rail fare and for **Sr. Engineer / Sr. Architect, Dy. Manager / Manager /Asst. Co. Secretary (with 4 years of exp.)** to & fro rail fare limited to AC II Tier or equivalent from the **mailing address mentioned in the on-line application form** to the venue of interview by the shortest route as per rules.
10. The candidate will be required to fill in the Travelling Allowance (TA) form at the **Interview** centre and submit proof for travel undertaken.
11. EIL shall not be responsible for any loss of email/communication letter sent, due to invalid/wrong email id/wrong postal address/postal delays/loss in transit etc. No request in this regard will be entertained.
12. Court of jurisdiction for any dispute will be at Delhi.
13. EIL reserves the right to cancel the advertisement and/or the selection process there under without assigning any reason.
14. Eligible candidates whose children / family members have died in the 1984 riots shall be given due consideration in recruitment.
15. In case a candidate wishes to apply in more than one area, he should fill separate applications for each post/area. All applications should be complete in all respects, as each will bear separate registration number.

16. Provisions of the Persons with Disability Act for 3% reservation are being complied with.
17. Screening and selection will be based on the details provided, hence it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong / false information will be a disqualification and EIL will **NOT** be responsible for any consequence of furnishing of such wrong/false information.
18. The applicant should essentially have proficiency in computer knowledge/working in the job.

- **STEPS FOR APPLYING**

STEP 1: Applications should be made online in the format available on our website.

STEP 2: Read CAREFULLY all the instructions given on the website.

STEP 3: Fill in the online form with all the **relevant correct details**.

STEP 4: The candidates are requested **not to send** the print out of the registered application form filled on line. They have to keep copy of the online filled in application form for future reference.

STEP 5: **The cut-off date of post-qualification relevant experience and upper age is 01.03.2010.**

- **JOB SPECIFICATION**

**CODE – 09-10/10/A1**

**PIPING (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Mechanical discipline having experience in equipment/piping layout, Piping Materials and Standards, Piping material take off, static & dynamic stress analysis using Caesar-II, supporting and other functions of piping engineering. Knowledge of using 3-D systems like PDS, PDMS etc. will be an added advantage.

**CODE – 09-10/10/A2**

**ROTATING EQUIPMENT (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Mechanical discipline having experience in preparation of Technical Specification for procurement of centrifugal pumps, compressors, steam and gas turbine. Technical evaluation of bids, Vendor drawing & data review and assistance in commissioning/trouble shooting at site. Candidates should have experience in application engineering/design/testing of equipment mentioned above and should be familiar with API, ISO and other International Codes and standards associated with these equipments.

**CODE – 09-10/10/A3**

**STATIC EQUIPMENT (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Mechanical discipline having experience in design of pressure vessels, columns, towers, tanks, silos, spheres, mounded bullets, heat exchangers, air coolers, engineering for procurement, technical evaluation of bids, vendor drawing and data review including fabrication drawings and engineering for construction. Knowledge of using software viz. Pvelite / Compress / Micro Portal is essential.

**CODE – 09-10/10/A4**

**PACKAGE PLANT SPECIALIST (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Mechanical discipline having experience in design, engineering of package plants involved in refinery and Petrochemical projects, viz. Extruder & Palletizing Plant, PSA Plants (H<sub>2</sub> & N<sub>2</sub>), Centrifuges, Rotary Drum, Dryers, Instrument Air Dryer, Air Separation Plants etc. Candidate should be conversant with relevant National & International codes and standards. Candidate must be proficient in computer and should have working knowledge of AUTOCAD system.

**CODE – 09-10/10/B1**

**CIVIL / STRUCTURAL (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Civil / Structural discipline having professional experience in Structural Analysis, Design & Detailing of Concrete & Steel Industrial Structures, Static & Rotating Equipment / Machine Foundations, Concrete Chimneys, Concrete Silos etc. for Hydrocarbon, Petrochemical, Metallurgical Plants, Pipeline Projects, Power Plants, Fertilizer Plants or other similar Industries, Infrastructure Projects etc. Proficiency in computer aided analysis and design using software STAAD or similar softwares is essential. Candidates with knowledge of FEM software like NISA-CIVIL / GT-STRUDAL / COSMOS –M, 3D Modelling software like PDS, PDMS, X-Steel etc., M.Tech in Structures will be preferred.

**CODE – 09-10/10/B2**

**GENERAL CIVIL (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Civil discipline having relevant experience in Design of site development works such as roads, storm water drainage, site grading etc; Design of water supply works such as intake, raw water supply, drinking water system, cooling water system etc; Design of underground drainage / sewerage system such as sanitary sewer, oily water sewer etc; Design of Fire Protection system such as fire water storage, pumping, hydrant network, water spray system, foam system /

gaseous system etc. Good computer knowledge in MS Office, AutoCAD and other related software is must. Candidates with relevant experience in hydrocarbon industry / Non Ferrous Metallurgy & other large-scale industrial complex, exposure to 3D Modelling softwares PDS, PDMS etc., will be preferred

**CODE – 09-10/10/B3**

**GEO- TECHNICAL SPECIALIST (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering Graduate in Civil Engineering with M. Tech / M.E. in Geo-technical / Soil Mechanics and Foundation Engineering and having professional experience in On-Shore Geo technical investigation, basic & detailed engineering in foundation for Industrial Projects in Hydrocarbon, Petrochemical, Metallurgical, Fertilizer, Chemical, Power Plants, Pipe Line Projects or other similar Industries and Infrastructure Projects etc.

**CODE – 09-10/10/B4**

**ELECTRICAL (Engineer/ Sr. Engineer/ Dy. Manager )**

Engineering graduate in Electrical discipline having experience in basic system design, Equipment specifications, Engineering for Procurement, Technical evaluation of bids, vendor drawings and data review and engineering for construction. Candidate shall be conversant with HV/MV Switchboards, Transformers, Motors, VFD System, Fire Alarm & Communication system, protection & Metering system, Area classification, development of SLD, Cable Schedule etc. Experience of Field Engineering and assistance in Construction/Commissioning is desirable.

**CODE – 09-10/10/B5**

**INSTRUMENTATION ( Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering graduate in Instrumentation/Electronics discipline having experience in specification for Instruments and Systems, Engineering for Procurement, Technical evaluation of Bids, System engineering, Vendor Drawing & Data review and engineering for construction. Knowledge of DCS, PLC is essential. Field Engineering & assistance in construction/ commissioning is desirable.

**CODE – 09-10/10/B6**

**ARCHITECTURE (Architect/ Sr. Architect)**

Graduate in Architecture (having B. Arch Degree from a “ Council of Architecture” recognized University) with valid registration with “ Council of Architecture” and having relevant experience in design, detailing, documentation, bill of quantities, etc. of Industrial, Commercial buildings & having knowledge of AutoCAD, M.S.Office, etc.. Proficiency in 3-D Modeling of the building will be desirable.

**CODE – 09-10/10/C1**

**PROCESS DESIGN & DEVELOPMENT / PLANT OPERATIONS & SAFETY (Engineer/ Sr. Engineer/ Dy. Manager)**

Engineering Graduate in Chemical discipline having relevant experience of working in process units of refinery, petrochemical plants, oil & gas production facilities and should have relevant experience of working on the design/engineering of Gas / Naphtha Cracker unit and in simulation of chill down and recovery section of Gas / Naphtha Cracker and preparation of feasibility reports etc. or should also have relevant experience of working in operations & technical support services and commissioning of Hydrocarbon processing units or from consultancy organisations; should be fully conversant with usage of software packages and be able to work with a team of engineers in activities related to technology selection, process design, engineering support and troubleshooting.

Familiarity in Gas Processing Facilities, Process Simulation and general Process Design/Technical Service Activities, Hazop, Risk Analysis is desirable.

**CODE – 09-10/10/C2 & CODE – 09-10/10/C0**

**RESEARCH & DEVELOPMENT (Engineer / Dy. Manager / Manager)**

Engineering Graduate in Chemical Engg. for the post of Engineer and M.E / M.Tech in Chemical Engg. for Dy. Manager / Manager having excellent academic record and requisite R & D experience preferably in the areas of process modeling & simulation, Computational Fluid Dynamics (CFD), distillation, extraction, advanced separation processes, heat transfer, thermal conversion processes, catalytic conversion processes, biotechnology and catalyst development. R&D experience in refining / petrochemicals / gas processing industry would be an added advantage.

**CODE – 09-10/10/C3**

**INFORMATION TECHNOLOGY (Engineer / Sr. Engineer)**

Engineering graduate in Computer Science/ Information Technology / Electronics & Communication / Electronics & Telecommunication discipline having experience in designing , developing and implementation of software systems employing skills in Oracle 10g or above / web based programming using J2EE / .net framework/ programming languages Java ,VB ,C# .

**CODE – 09-10/10/C4**

**INSPECTION & MAINTENANCE SPECIALIST ( Sr. Engineer / Dy. Manager)**

Engineering graduate in Mechanical/Metallurgical engineering with relevant experience in inspection of pressure vessels, columns, heaters, exchangers, tankages, stacks, boilers, piping and pipeline in Refinery, Petrochemical, Fertilizer and Hydrocarbon plants, should be well versed with

various NDT techniques. Candidates having NDT proficiency certificate would get advantage. Should be able to carry out independently field examination, shutdown inspection and failure analysis. Knowledge of corrosion principles, failure modes, RBI and Residual Life Assessment will be an added advantage. Should be familiar with National and International codes such as API, ASME, ANSI, BS , IBR, SMPV etc. Weightage may be given to candidates having higher qualification .

**CODE – 09-10/10/C5**

**REFRATORIES & NON-METALLICS SPECIALIST (Engineer / Sr. Engineer)**

Engineering Graduates in Ceramic Engineering/ Technology having relevant experience in design, engineering, preparation of specifications & standards, procurement inspection, quality monitoring during installation, inspection of refractory lining and trouble shooting. Candidates should be conversant with National/International standards and codes for refractory testing/design/engineering. Proficiency in MS Office and experience in Autocad is desirable. The job may require long working hours (day/night) at construction/plant sites, out-of station duty for long period and inspection of refractory lining of vessels/equipment at height.

**CODE – 09-10/10/C6**

**WELDING SPECIALIST (Manager)**

Engineering Graduate in Metallurgical Engg. with M.E / M.Tech in Welding Engg./ Technology having experience in fabrication/welding processes, heat treatment and fabrication related issues, deviation in material/consumables, failure analysis of the components, corrosion knowledge etc. applicable for the chemical process industries mainly refineries, petrochemicals, fertilizers with knowledge of international codes and standards. Candidates should have demonstrated ability to independently handle technical issues to the above areas, should possess excellent written and oral communication skills and be IT literate, should be able to travel nationally and internationally.

**CODE – 09-10/10/C7**

**MATERIALS & CORROSION SPECIALIST (Dy. Manager)**

Engineering Graduate in Metallurgical Engg. with M.E / M.Tech in Corrosion Engg./ Technology having experience in the field of material selection, corrosion, fabrication/welding, failure analysis etc. applicable for the chemical process industries mainly refineries, petrochemicals, fertilizers with knowledge of international codes and standards. Candidates should have demonstrated ability to independently handle technical issues to the above areas, should possess excellent written and oral communication skills and be IT literate, should be able to travel nationally and internationally.

**CODE – 09-10/10/C8**

**CORROSION CONTROL SPECIALIST (Engineer)**

Engineering Graduate in Metallurgical Engg. with M.E / M.Tech in Corrosion Engg./ Technology having relevant experience in the field of corrosion control/corrosion prevention by protective coatings / linings, inhibitors, Cathodic Protection for the chemical process industries mainly refineries, petrochemicals, fertilizers with knowledge of international codes and standards is preferable, should possess excellent written and oral communication skills and be IT literate, should be able to travel nationally and internationally.

**CODE – 09-10/10/C9**

**CATHODIC PROTECTION SPECIALIST ( Sr. Engineer)**

Engineering Graduates in Electrical or Electronics & Telecommunication Engineering having relevant experience in Oil and Gas Industry in developing Design for sacrificial and ICCP system for on-shore/off-shore pipelines, piping & structures, computerized central monitoring and Control for CP System using PLC-SCADA system. Conversant with international codes and standards for CP System and quality management system as per ISO: 9001, 2000 . Candidates with NACE International Certified Corrosion Technologist / CP Specialist and M. Tech. in Materials or Corrosion Science as additional qualification will be preferred.

**CODE – 09-10/10/D1**

**PLANNING (Engineer/ Sr. Engineer / Dy. Manager)**

Engineering Graduate having experience in Project Planning, Scheduling & Monitoring of large Petroleum Refineries, Petrochemicals, Energy, Metallurgical, Infrastructure or Cross Country Pipeline Projects. Candidate should be well conversant with computer software like MS-Word, Excel and Power Point and should have good communication skill and thorough knowledge of CPM/PERT techniques using Primavera, MS-Project etc. Exposure to Risk Analysis software, Bulk Material Control at sites shall be given preference.

**CODE – 09-10/10/D2**

**COST ENGINEERING (Engineer / Sr. Engineer/ Dy. Manager)**

Engineering Graduate having experience in Capital Cost Estimation, financial analysis & Monitoring, Feasibility Study of large Petroleum Refineries, Petrochemicals, Energy, Metallurgical, Infrastructure or Cross Country Pipeline Projects. Candidate should be well conversant with computer software like MS-Word, Excel and Power Point. Exposure to Risk Analysis software and Project Planning, Scheduling & Monitoring shall be given preference.

**CODE – 09-10/10/D3**

**PROJECTS (Dy. Manager)**

Engineering Graduate having relevant experience in handling independently all aspects of project execution including leading and co-coordinating various activities like client interface, process design, detailed engineering, procurement, cost control, planning & scheduling, (preferably with reference to PERT/CPM,) construction and commissioning of projects.

**CODE – 09-10/10/D4**

**MINING (Engineer / Sr. Engineer/ Dy. Manager)**

Engineering Graduate in Mining discipline having relevant working experience in any mechanized open cast metal mine producing copper, lead, zinc, iron ore, rock phosphate, bauxite or lime stone. The candidate should have good exposure to geology & planning. Candidate should preferably have hands on experience of software on computerized mine planning besides having working knowledge of Microsoft Office suite. Candidate registered as ‘ RQP ’ with Indian Bureau of Mines will be given preference.

**CODE – 09-10/10/E1**

**PROCUREMENT (CONTRACTS & PURCHASE)**

**(Engineer / Sr. Engineer/ Dy. Manager)**

Engineering graduate in Mechanical/Electrical/Civil discipline having relevant experience in the area of Contract/Purchasing preferably with EPC contracting companies or consultants. An additional qualification in Materials Management and experience in public procurement shall be an added advantage. He should have appropriate relevant experience of selection of potential agencies, formulation of commercial terms, evaluation of offers and various other activities upto award of job. He should be well aware of various taxation aspects, domestic as well as international trade transactions and procedures.

**CODE – 09-10/10/ F1 , CODE – 09-10/10/ F2, CODE – 09-10/10/ F3 & CODE – 09-10/10/ F4**

**CONSTRUCTION—CIVIL / MECHANICAL / ELECTRICAL / INSTRUMENTATION**

**(Engineer / Sr. Engineer)**

Engineering graduates in Civil/ Mechanical/ Electrical/ Instrumentation discipline having relevant experience in construction related activities i.e., supervision of construction works involving RCC foundations/ structures for heavy equipments, vessels, buildings, road works, welding / NDT, erection of pipes, storage tankages, vessels, motors, transformers, control panel, cabling, field and

control room instruments, testing and calibration etc in respect of petroleum refineries, petrochemical plants etc.

**CODE – 09-10/10/ G1**

**HEAT & MASS TRANSFER----- MECHANICAL (MASS TRANSFER)  
(Engineer/ Sr. Engineer )**

Engineering Graduates in Mechanical discipline having relevant experience in the field of design engineering of Trays & Packaged tower system, vessels. Candidates should be well versed with design of codes like ASME etc. Basic knowledge of computer programming languages shall be added advantage)

**CODE – 09-10/10/ G2**

**HEAT & MASS TRANSFER----- MECHANICAL (FIRED HEATERS + SYSTEMS)  
(Engineer/ Sr. Engineer )**

Engineering Graduates in Mechanical discipline having relevant experience in the field of design of fired heaters / Burners /Waste Heat Recovery Systems.

**CODE – 09-10/10/ G3**

**HEAT & MASS TRANSFER----- CHEMICAL  
(Engineer/ Sr. Engineer )**

Engineering Graduates in Chemical discipline having relevant experience in the field of fired heaters design.

**CODE – 09-10/10/ H1**

**FINANCE  
(ASST. FINANCE & ACCOUNTS OFFICER)**

The candidate should be a Chartered Accountant / ICWA. Based on performance of one year, they will be considered for elevation as F&A Officer in the pay scale of Rs 20600 – 46500.

**CODE – 09-10/10/ H2**

**COMPANY SECRETARIAT**  
**(Asst. Company Secretary)**

Commerce graduate with **ACS** qualification having relevant post qualification working experience in corporate legal compliance as per companies Act 1956 and SEBI regulations and also should have handled bonus, split issues, IPO/FPO and dividend related matters. Should be able to coordinate with stock exchanges, ROC and familiar with MCA 21 electronic filing system and be able to handle independently all the electronic filing and compliances. Knowledge of merger, JVs and incorporation of companies are added advantage.